

# ENVIRONMENTAL POLICY

This environmental policy applies to Örnsköldsviks Stadsbudskontor AB ( SBK )

## Purpose

SBK should comply with current environmental legislation, rules, demands and standards and work for continuous improvements in the environmental work.

We want that SBK shall be perceived as active and credible in its environmental work:

- **Internally** for a continued commitment to environmental and health adaption of our business.
- **externally** for a reduced impact on the environment when we perform our services.

## Goal

SBK will continue to prevent and reduce environmental impact from its operations through systematic environmental work with the goal of continuous improvements.

## Means a systematic work

A systematic environmental work in SBK means that:

- Current environmental legislation, other rules and demands is the minimum level in SBK environmental work.
- Management is responsible to formulate yearly goals for SBK environmental goals.
- Continuous improvements will be the guide for us in our work for the environment.
- The Management is responsible for ensuring that this policy and the objectives are complied with and gradually revised.
- Workers should be given continuous training and information on current legislation and other rules, as well as knowledge of concrete activities and environmental enhancing work performance efforts.

## **Commitments and Actions**

SBKs environmental consideration entail the following basic commitments and concrete actions.

- We try as far as possible to avoid disposable items and choose environmentally approved materials and consumables.
- We strive to have as low power consumption as possible. For example switching of the lights and not having the computers in standby mode.
- We try to use collective traffic to and from work, email and video conference instead of their own car, regular email and travel to and from meetings.
- We demand our suppliers to take as much environmental consideration as possible.
- We take in consideration that we recycle as much material as possible.
- That we only print necessary documents and use two-sided prints when possible.

### **Goals for SBK environmental work the the year 2018.**

- Reduce the fuel consumption by educating the staff in Ecodriving and update the vehicles to new fuel efficient trucks.

Policy accepted 2016-12-05

Reviewed 2018-02-02

Management on SBK